G. R. S. IX-5]

Previous references.

G.7 File No. 55 of 1899

Serial Nos. 1–4

1899..

(G. 7)

Later references.

GENERAL AND REVENUE SECRETARIAT.

P. 8-E

Serial Nos. 1 ——— 4

~~Part~~ B for

Indexed
L. Raghunatha Char.

SUBJECT.

Expenditure connected with plague administration.

Confirmed
Y.V.

W D 83—GPB—50,000—21-7-16

READ—

1. Proceedings No. 9338-58—Mis. F. 21-96, dated 9th February 1898, directing that one consolidated account should be kept in the Comptroller's office of all expenditure on account of Plague Precautionary Measures, and that a monthly abstract of the account should be submitted to Government through the Inspector General of Police in administrative charge of Plague Prevention Measures.

2. Proceedings No. 3950-86—P. F. 21-96, dated 20th September 1898, directing that the salaries &c., of all officers on Plague duty should be debited to "Plague Administration".

3. Proceedings No. 983-90—5477-84, dated 22nd September 1898, (Public Works Department) referred to in para III below.

No. 3082-94—Fl. 313, DATED BANGALORE, 26TH OCTOBER 1898.

ORDER.—I. In modification of the orders read above, the following instructions are issued for the guidance of the Plague Commissioner, the Comptroller and all officers employed on duty connected with Plague administration:—

1. The Government will, on the application of the Plague Commissioner, place funds at his disposal from time to time for expenditure in connection with Plague administration.

2. The Plague Commissioner will order the distribution of the amounts sanctioned, among the Deputy Commissioners and other officers, according to probable requirements.

3. The Deputy Commissioners and other officers will apply for funds monthly, except in emergent cases. The application shall be in the accompanying form—

Opening Balance	
Amount allotted during the month	
Total ..	
Amount spent ..	
Balance ..	
Amount required for expenditure next month ...	

4. A certificate must invariably be attached to such application to the effect that the monthly account for last month has been sent to the Comptroller on the.....

5. The Deputy Commissioners and other officers will draw the sums required by them, out of the funds placed at their disposal, on cheques.

6. They will grant imprests to their subordinate officers, such as Ward officers, Superintendents of Camps, Amildars, &c., to be recouped by cheques obtained, as often as may be required, after rendering accounts with the necessary vouchers.

7. Each disbursing officer shall maintain a cash book in the Public Works Department Form No. 3 in which he will enter all transactions as they occur and close the book as often as he requires his imprest to be recouped.

8. The store-keepers under the disbursing officers, such as the Ward officers and the Superintendents of Segregation Camps, will maintain a stock account.

9. A cash book shall be kept in the office of every officer authorized to issue cheques in which will be shown the sums drawn by him on cheques and the expenditure incurred by him, both direct and through his subordinates. From this cash book a monthly account should be prepared showing on the receipt side the opening balance and amounts of cheques drawn, and on the expenditure side the details of expenditure given in the imprest accounts received from his subordinates, and also of any expenditure directly incurred by him.

10. Before any expenditure is incurred on account of the erection of sheds, bedding, clothing, furniture, ambulance carts, sanitary work, compensation for destruction of infected houses and articles, and disinfection of houses and other special charges, estimates must be prepared and sanction obtained, except in cases of exceptional urgency involving an expenditure not exceeding Rs. 25 which may be incurred in anticipation of sanction. Powers of sanction are noted below :—

Estimates not exceeding Rs. 1,000.—Deputy Commissioner or Senior Surgeon or other Head of Department concerned.

Estimate exceeding Rs. 1,000, but not exceeding Rs. 5,000.—Plague Commissioner.

Estimates exceeding Rs. 5,000.—Government.

Dieting charges not exceeding Rs. 100 a month, for each Camp or Hospital.—Deputy Commissioner.

Dieting charges not exceeding Rs. 500 a month.—Plague Commissioner.

Dieting charges exceeding Rs. 500.—Government.

11. A Register of all sanctions accorded by Deputy Commissioners or Heads of Departments, by the Plague Commissioner and by Government, shall be kept in the Deputy Commissioner's office or in the offices of the Heads of Departments concerned.

12. Officers belonging to Permanent Establishments who are deputed on Plague duty and whose pay is debited either to the Departments to which they belong or to Plague administration, will continue to draw their pay as usual, in the prescribed form.

13. Other Permanent and all Temporary Establishments specially employed for Plague duty for a definite period and on fixed pay require the sanction of the Plague Commissioner, within such powers of sanction as he may be specially invested with, and of Government in other cases. Their pay should be billed for separately under the signature of the Deputy Commissioner or of the Head of Department concerned, and such bills cashed separately at the Treasury.

14. The pay and allowances of establishments will be debited as follows :—

(a) *Lent Officers.*

(1) *If doing Plague duty in addition to their own ordinary duties*, debit pay to Departments concerned and Plague allowance, if any, to "Plague Department."

(2) *If employed on Plague duty alone*, debit both pay and Plague allowance, if any, to "Plague Department."

(b) *Establishment specially entertained for Plague work.*

Debit whole cost to "Plague Department."

15. Provision for Overseers, Maistries, &c., employed for supervision of works not carried out by the agency of the Public Works Department, should be made in the estimates themselves at a rate not exceeding 5 per cent, the men being entertained under the Plague Commissioner's sanction, and their pay charged to the works on which they are employed.

16. *Stores.*—The Senior Surgeon will maintain a separate Store distinct from the Medical Stores, in which shall be kept a stock of all medicines, both Europe and Country, and other medical appliances required for Plague purposes, and from which issues will be made to the different Hospitals, Camps, Disinfecting stations, Ward officers, &c., on indents passed by the Deputy Commissioner or the Plague Commissioner.

17. A stock account will be maintained in which will be shown the opening balance, the account of stores purchased, amount issued, and closing balance.

18. The Senior Surgeon can purchase stores every month to the extent of Rs. 1,000, and if more is required in any one month, the Plague Commissioner's

sanction, which may extend to Rs. 5,000 a month, should be obtained. The sanction of Government should be obtained for monthly expenditure exceeding Rs. 5,000.

19. Funds for these purchases will be supplied on bills pre-audited by the Comptroller's office.

20. *Audit and Accounts.*—All sanctions of estimates should be communicated to the Comptroller's office with the least practicable delay. All expenditure will be audited on the basis of these sanctions. A separate monthly classified abstract of Plague charges will be prepared in the Comptroller's office and an abstract from it submitted to Government monthly before the end of the month following that to which the accounts relate. Charges on account of fixed and temporary establishments will be audited in the same way as charges for other establishments are, but entered in a separate audit register.

Classification.

28. *Plague.*

I. Direction.

(a)	Allowances to officers	...	...	...	
(b)	Establishment	...	...	..	
(c)	Contingencies	...	...	...	
(d)	Travelling allowances	...	...	...	
			Total	...	

II. Executive.

A. District Head-Quarters.

1.	Allowances of Chief Plague Officer	...	..	...
2.	Allowances of Health Officer	...	...	...
3.	Establishment	..	...	...
4.	Office contingencies	...	...	...
5.	Travelling allowances	...	...	...
6.	Pay of Ward officers	...	..	...
7.	Establishment of do	...	...	...
8.	Do of Superintendents	...	...	...
9.	Allowance to Supervisors	...	...	...
10.	Disinfecting staff	...	...	...
11.	Allowance to Medical staff	...	...	...
12.	Stores	...	...	...
13.	Contingencies (office)	...	..	...
14.	Cart-hire	...	...	...
15.	Interring charges	...	...	...
16.	Ambulance	...	...	...
17.	Purchase of country articles	..	...	...
18.	Purchase of disinfectants	...	...	...
19	Compensation for infected houses or articles destroyed			...
20	Miscellaneous	...	...	...	...
			Total	...	

B. Rural (as above).

III.

A. *Segregation Camp.*—(Contact or Health) at District Head-Quarters.

(a)	Erection of sheds	...	...	....
(b)	Supply of rations to the poor and helpless		...	...
(c)	Establishment	...	...	...
(d)	Contingencies, lights, &c.	..	...	...
(e)	Disinfectants	...	...	...
			Total	

B. Rural (as above).

IV.

A. *Hospitals* at District Head-Quarters.

(a)	Erection of sheds ...	..	...	...
(b)	Allowances to Medical Staff.	...	...	...
(c)	Menial and other servants	...	...	...
(d)	Dieting charges	...	...	...
(e)	Bedding, clothing, furniture, &c	...	...	...
(f)	Interring charges	...	...	...
(g)	Ambulance	...	...	...
(h)	Disinfectants	...	...	...
(i)	Purchase of Europe medicines	...	...	...
(j)	Purchase of Country medicines	...	...	...
(k)	Sanitary charges	...	...	...
(l)	Contingencies	...	...	...
			Total	...

B. Rural (as above).

V. Disinfection.

(a)	Pay and allowance of officers	...	...	...
(b)	Allowance to Medical officers	..	...	...
(c)	Establishment	..	...	...
(d)	Contingencies	...	...	...
(e)	Purchase of disinfectants	...	...	...
(f)	Machinery and plant	...	...	...
			Total	...

VI. Examination at Railway Stations.

(a)	Pay of Civil officers ...	...	...	...
(b)	Allowance to Medical officers	...	...	...
(c)	Establishment ...	...	...	...
(d)	Contingencies ...	...	...	...
			Total	...

VII. Stores.

(a)	Store-keeper and establishment	...	...	...
(b)	Contingencies ...	...	...	...
(d)	Purchase of Europe medicines	...	...	...
(e)	Purchase of Country medicines	...	...	...
(f)	Purchase of anti-plague serum	...	...	...
(g)	Purchase of disinfectants ...	...	...	...
	Purchase of ambulance ...	...	...	...
			Total	...

VIII. Inoculation.

(a)	Allowance to Medical officers	...	...	...
(b)	Establishment	...	...	...
(c)	Cost of serum ...	...	...	...
(d)	Contingencies ...	..	...	..
			Total	...

IX. Audit and Accounts.

Plague Branch, Comptroller's office.

(a)	Establishment ...	...	...	...
(b)	Contingencies ...	...	...	...

General, Plague, dated 26th October 1898.

II. The Comptroller is requested to make the necessary arrangements in consultation with the Plague Commissioner and the Senior Surgeon, for

(a) The due audit immediately of all Plague expenditure hitherto incurred and the timely audit of all future Plague expenditure;

(b) The maintenance of proper accounts, registers and vouchers for all Plague expenditure;

(c) The classification of all such expenditure and the punctual submission of classified statements of such expenditure;

(d) A staff of trained Accountants for the punctual carrying out of all work connected with Plague expenditure in accordance with the instructions contained in para I above.

III. All expenditure on works carried out by the Sanitary Engineer in accordance with the orders of Government in Public Works Department No. 983-90—5477-84, dated 22nd September 1898, will be audited, classified and separately accounted for by the Examiner, Public Works Department, who shall submit a monthly abstract of all such expenditure for the information of Government.

IV. The foregoing orders shall come into effect from 1st November 1898.

V. The Comptroller will submit to the Government, as quickly as possible after the 31st October 1898, a statement showing all Plague expenditure incurred up to that date, and of any advances sanctioned for Plague expenditure which may remain unadjusted on that date, and the names of the officers responsible for their adjustment. The adjustment should be effected as quickly as possible by the officers concerned. The Government particularly desire that no Plague advance should be allowed to remain unadjusted by the 30th November 1898 at the latest.

C. SREENIVASIENGAR,
Secy. to Govt., Gen. & Rev. Depts.

To—The Comptroller to the Government of Mysore.
The Plague Commissioner in Mysore,
The Chief Engineer.
The Senior Surgeon and Sanitary Commissioner with the Government of Mysore.
The Inspector General of Police.
The Deputy Commissioners of Districts.

Exd.—M.A.R.

1898—99

GOVERNMENT OF MYSORE

FINANCIAL

PROCEEDINGS

Dated 26*th October* 1898

No. 3082-94
Fl. 313

Passing orders regarding expenditure connected with Plague Administration.

MGCPB—2-11-98—200

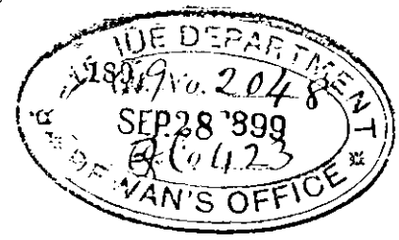
Section G. 7
File No 55 of 99
Serial No 1

8/

submitted to Secretary for orders
N
8/10/99

7

Plague DEPARTMENT



From

The Comptroller, Mysore Govt.

To

The Secretary to the Govt. of Mysore,
General & Rev. Depts.

Dated 27th September 99.

Despatched

Received

No. 198
No.

SUBJECT MATTER.

Suggests the insertion of some words in the 2d. line of the certificate prescribed in para 4 of Govt Pro: No. 3082-94. P 313
dated 26-10-98.

Send a copy of this Plague Manual to the Secretary requesting that the attention of Government may be invited to the matter and that any instructions or orders considered necessary may be issued without causing inconvenience or difficulty - ⊙
10-10-99

Send with draft 10/10/99

N 10/10/99

R
28/9/99

Send with the orders at Fole.
28/9/99
2/10/99

⊗ Spare copies for Govt. and file taken for submn to the Addl Secy Plague Deptt as per Clerk's note on page 1 ante 5/7.10.99 - 7/10/99.

6

Plague DEPARTMENT.

OFFICE OF THE COMPTROLLER, MYSORE GOVT.

Bangalore, 23rd September 1899

From

E R. SUBRAYER, Esq.,

Comptroller, Mysore Govt.

To

The Secretary to the Govt. of Mysore,

General & Revenue *Dept.*

Sir,

I have the honour to bring to the notice of Government that several plague accounts are submitted to this office without the vouchers which form their essential parts and without which neither audit nor compilation is possible in this office. I beg therefore to suggest the insertion of the words "with all vouchers complete" after the words "for last month" in the 2nd line of the certificate prescribed in para 4 of Government Pro: No: 3082-94/Fl.313 dated 26-10-98.

I have the honour to be,

Sir,

Your most obedient servant

E R Subrayer

Comptroller

E.R.V.

Draft as per orders.

9

Section	G 7
File No	5 of 95
Serial No	4

To

The Plague Comm^r

in Mysore

No 3064 / 71:338 by

Date 19—10—99

19

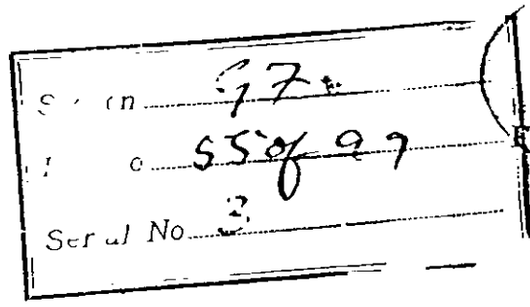
Sir,

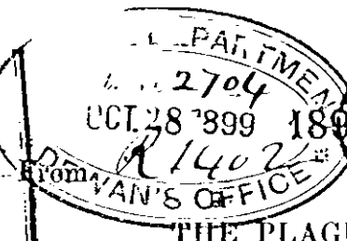
In forwarding herewith copy of letter No 198 dated the 27th Sept^r 1899, from the Comptroller, Mysore Govt^t, suggesting certain addition^s being made in the 2nd line of the certificate ~~for~~ prescribed in para 4 of Govt^t Pro: No 3082-94 dated the 26th 71:313 October 1898, I have the honor to request the favor of being informed

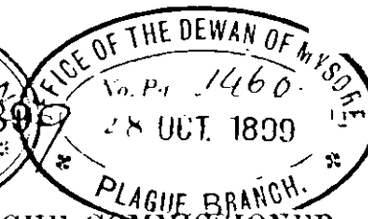
whether the addition 6
proposed cannot, in your
opinion, be usefully
ordered without causing
any practical inconve-
-nience or difficulty

I have
&c

For Secretary.







THE PLAGUE COMMISSIONER
IN MYSORE.

To

THE SECY. TO THE GOVT. OF MYSORE,
GEN. & REV. DEPTS.

Dated 27th October 1899.

Despatched

Received

General No. 3315
No.

Enclosure No.

Stating that the addition proposed by the Comptroller in the second line of the certificate prescribed in para 4 of Govt Pro. No. 30829/4 7P313 dated 26th October 1898 is quite necessary and may be ordered without causing any inconvenience or difficulty

---

References to be marked.

For disposal in the Rev Secretariat
Thro 28/10/99

Refers to the Govt. Gen. Dept. 31/10/99

12

OFFICE OF THE
PLAGUE COMMISSIONER IN MYSORE.

No. 3315 DATED BANGALORE, 26th October 1899

From

THE PLAGUE COMMISSIONER IN MYSORE

To

The Secretary to the Govt. of Mysore
Gen: & Rev: Departments

SIR,

With reference to your letter No. 3064 / Fl. 338 dated 19th instant, I have the honor to state that the addition proposed by the Comptroller in the 2nd line of the certificate prescribed in para 4 of Govt. Pro: No. 3082-94 / Fl. 313 dated 26th October 1898 is quite necessary and may be ordered without causing any practical inconvenience or difficulty.

I have the honor to be,
Sir,
Your most obedient Servant

R Subbarao

For Plague Commissioner
in Mysore.

C.S.

Draft for approval.

Proceedings of the Government of Mysore.

Read ~~again~~ —

(1) Letter No 198 dated the 27th September 1899 from the Comptroller, Mysore Government suggesting that, as several ~~plague~~ accounts ~~submitted~~ received in ~~his~~ his office can neither be audited nor compiled in the absence of proper vouchers, the insertion of the words, "with all vouchers complete" after the words, "for last month", be made in the second line of the certificate prescribed in para (4) of Government ~~Proceedings No 3082-94 No 313 dated the 26th October 1898~~ Order read above.

(2) Letter No 3315 dated 26th October 1899 from the Plague Commissioner in Mysore, stating that

Read again —
Govt Order No. 3082-94
Fl. 313
of 26.10.98 regarding
Expenditure connected
with Plague Adminis-
tration.

Section 6 7
File No 55 C & C 9
Serial No 4

that the addition proposed by the Comptroller ~~in para 4 of G.O. of the 26th October 1898~~ is quite necessary and may be ordered without causing any practical inconvenience or difficulty.

Order thereon etc 3493-505 28-11-99
H. 401

Government are pleased to approve of the proposed addition in the 2nd line of the Certificate prescribed in Govt. Progs. etc 3082-94. Se. 313 dated 26th October 1899, which, modified accordingly, will read thus:-

The Comptrollers suggestion is approved. The Certificate form as now modified will be as follows

"A Certificate must invariably be attached to such application to

the effect that the month-
ly account for last month
with all vouchers complete,
has been sent to the Comp.
troller on the ....."

Rest 7-11-99
Secretary.
3/11/99

To.

The Comptroller, Mysore,

The Plague Commissioner

The Chief Engineer

The Senior Surgeon & Sanitary
Commr with the Govt of Mysore

The Inspector General of Police

The Deputy Commrs. of Kolar

Issued
7/11/99

READ AGAIN—

Government Order No. 3082-94—Fl. 313, dated 26th October 1898, regarding expenditure connected with Plague Administration.

READ—

1. Letter No. 198, dated the 27th September 1899, from the Comptroller, Mysore Government, suggesting that, as several accounts received in his office can neither be audited nor compiled in the absence of proper vouchers, the insertion of the words, "with all vouchers complete" after the words, "for last month," be made in the second line of the certificate prescribed in para I (4) of the Government Order read above.

2. Letter No. 3315, dated 26th October 1899, from the Plague Commissioner in Mysore, stating that the addition proposed by the Comptroller is quite necessary and may be ordered without causing any practical inconvenience or difficulty.

No. 3493-505—FL. 401, DATED BANGALORE, 8TH NOVEMBER 1899.

ORDER THEREON.—The Comptroller's suggestion is approved. The certificate form as now modified will be as follows:—

4. "A certificate must invariably be attached to such application to the effect that the monthly account for last month, with all vouchers complete, has been sent to the Comptroller on the ... ..."

C. SREENIVASIENGAR,
Secy. to Govt., Gen. & Rev. Depts.

To—The Comptroller, Mysore Government.
The Plague Commissioner in Mysore.
The Chief Engineer in Mysore.
The Senior Surgeon and Sanitary Commissioner, with the Government of Mysore.
The Inspector General of Police in Mysore.
The Deputy Commissioners of Districts.

Exd.—H.A.R.

1899-1900

GOVERNMENT OF MYSORE

FINANCIAL

PROCEEDINGS

Dated 8th November 1899.

No. 8493-505
Fl. 401

Directing the insertion of the words, "with all vouchers complete" after the words, "for last month," in the 2nd line prescribed in para I (4) of Government Proceedings No. 3082-94—Fl. 313, dated 26th October 1898, *re* expenditure connected with Plague Administration.

SBP—16-11-99—350

8025

G. R. S. 70]

Government of H. H. the Maharaja of Mysore.

GEN. & REV. SECRETARIAT.

REQUISITION FOR PAPERS..

Section

A Govt. Pro: File Containing

B Govt. Pro: 3082-94 Fl. 313

Filed 26.10.98

Deposit

File No.

Serial No.

To be put up with Diary No. of 191

for rearrangement with Fl. 338 Dy 19.10.1899.

Signature	Subbarao
Branch	Spl Esh.
Section	
Date	21.9.1916

GPB—30,000—9-10-14

Please note the Secretariat matter. Please refer to the "A" file of 98-99 Dy

21/9/16.

Sir
V. M. Srinivasa Rao
Branch Officer
15/9/16

21/9/16

Subject

Instructions re the accounts of expenditure in connection with Plague

EI